

# Virginia City Highlands Property Owners' Association

Executive Board Minutes - April 14, 2015

V.C. Highlands Fire Station 72 Training Room

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**Present:** Jay Carmona, Judy Czperian, Joe O'Brien, Karlyn McPartlin

**I. Call to Order, Declaration of a Quorum, and Approval of Meeting Agenda**

The meeting was called to order at 7:05 pm and a quorum was declared present

**II. Approve Minutes of 2015 meeting**

A motion by Cziparin was made to accept the February minutes. Passed

**III. Review of Financial Statements**

Cziparin presented the financial statements. Motion by O'Brien to accept Motion passed, New bookkeeper Lorene DiVito was introduced to the members. She was thanked by the board for accepting the position.

The final draft of the Reserve study was presented. Motion by O'Brien to accept. Motion passed.

**IV. Comments by Association Members (NRS 116.31083.5)**

None

**V. Committee Reports**

**A. Architectural Committee**

A request to change an exterior, add a garage, a remodel and a variance were brought to Architectural Committee at the March and April meetings. All requests were accepted. A motion to accept Jay Carmona as the board representative on the committee was made by Cziparin. Motion passed.

**B. Road Report**

Road base is being applied to some of the roads. More will be done as funds allow. Summer work continues

**C. Park and Highlands Capital Fund**

McPartlin reported that the County Commissioners have settled on a final number for the Highlands Park Fund of \$78,000. This money is to be used for capital improvements in the park

**VI. Old Business - None**

**VII. Unfinished Business**

The schedule of Fines was presented. Motion to adopt the schedule was made by O'Brien. Motion to accept passed.

**VIII. New Business - None**

**IX. Any Other Matters Which Board Members wish to Discuss - None**

**X. Comments By Association Members (NRS 116.3108.5)**

None

**XI. Adjourn - Meeting was adjourned at 7:35 pm**

**Executive Session to Discuss Possible Violations of the CC&R's, if Necessary**

Executive Session to discuss CC&R Violations

Submitted by: Karlyn McPartlin

Secretary VCHPOA